



APPLICATION FOR EMPLOYMENT

PUBLIC SERVICE OF PAPUA NEW GUINEA

DEPARTMENT OF WESTERN PROVINCIAL ADMINISTRATION

DATE:

The Provincial Administrator
Western Provincial Administration
P.O Box 347

Kiunga

Western Province

ATTENTION: Manager –Human Resource Management

Dear Sir,

APPLICATION FOR SELECTION FOR PROMOTION OR TRANSFER.

I hereby apply for Promotion / Transfer of Position. The following particulars apply:

REFERENCE: (1) Advertisement No:

(ii) Advertisement Journal:

(iii) Date:

(iv) Position No:

(v) Designation / Class:

(vi) Location:

SURNAME:

OTHER NAMES:

PRESENT DEPARTMENT :

BRANCH :

LOCATION:

SENIORITY DATE:

DATE OF BIRTH:

MARITAL STATUS:

NO. OF DEPENDENTS:

YEAR IN WHICH YOU COMMENCED AS A TEMPORARY EMPLOYEE OR

ADMINISTRATIVE SERVANT:

DESIGNATION OF SUBSTANTIVE POSITION:

ACADEMIC QUALIFICATION:

(A) Highest Standard / Grade reached in Primary/Community School:
What Year ?

(B) Highest Form/Grade passed in Secondary School:

(C) What Year ?

(D)

(E) Tertiary Courses Completed (if any) Nil

If Yes (?) What (?)

(Example Form 3 Certificate or Commerce Degree _____ etc)

TRAINING COURSES COMPLETED:

List any Training Courses you have had.

LENGTH OF COURSE	NAME OF COURSE	YEAR COMPLETED	WHERE HELD

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HIGHER DUTY ALLOWANCE POSITION HELD:

- (Give names of High Position and Length of time held)

DESIGNATION	YEAR HELD

REASON WHY I SHOULD BE SELECTED FOR THIS POSITION:

(Give the story of your record since you joined Public Service – use as many sheets as possible for this)

[illegible]

RECOMMENDATION:

I forward for your consideration and selection

Yours Sincerely;

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SIGNATURE OF APPLICATION