

PUBLIC SERVICE OF PAPUA NEW GUINEA

## APPLICATION FOR EMPLOYMENT

PLEASE COMPLETE IN FULL IN BLOCK LETTERS USING BLACK OR BLUE INK OR IN  
TYPESCRIPT

RECENT PHOTOGRAPH

POSITIONS APPLIED FOR				POSITION NUMBER		
NAME: ..... Surname					<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
NAME AT BIRTH (if different)				ANY OTHER NAMES USED		
DATE OF BIRTH / /	PLACE OF BIRTH	DISTRICT/CITY	PROVINCE/STATE	COUNTRY		
CITIZENSHIP		If naturalised Citizen, Nationality at birth:				
MARITAL STATUS	<input type="checkbox"/> MARRIED <input type="checkbox"/> SEPARATED <input type="checkbox"/> WIDOWED <input type="checkbox"/> SINGLE <input type="checkbox"/> DIVORCED					
If married	Date of Marriage ...../...../.....	Spouse's Employer		Spouse's File Number (if Govt. employed)		
HAVE YOU ANY CHILDREN? If yes, give details below						
NAME		MALE/FEMALE		DATE OF BIRTH		
1.....						
2.....						
3.....						
4.....						
5.....						
6.....						
7.....						
PERMANENT ADDRESS						
				TELEPHONE No :		
PRESENT ADDRESS (if Different)						
		until	...../...../.....	TELEPHONE No :		

PLACE OF RESIDENCE LAST FIVE YEARS (Other than vacation)	FULL POSTAL ADDRESS	DATES
	.....	...../...../.....
	.....	to .....
	.....	...../...../.....
	.....	to .....
.....	...../...../.....	...../...../.....

### SECONDARY EDUCATION

SCHOOL:		SCHOOL:	
Name of Examination	Year Passed	Name of Examination	Year Passed
SUBJECT	Result	SUBJECT	Result
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

### TERTIARY EDUCATION

UNIVERSITY, COLLEGE			
COURSE			
DURATION	TO		
QUALIFICATION OBTAINED			
Give details of ALL branches of subject taken:			
SUBJECT		SUBJECT	
YEAR 1		YEAR 3	
YEAR 2		YEAR 4	
ADDITIONAL QUALIFICATIONS, FURTHER STUDY, RESEARCH			

PUBLICATIONS		
PRIZES, SCHOLARSHIPS, etc		
MEMBERSHIP OF LEARNED SOCIETIES OR INSTITUTES (Give date of admission and level of membership)		

### EMPLOYMENT RECORD

PRESENT POSITION OR LATEST POSITION HELD		DESCRIPTION OF WORK, INCLUDING SUPERVISORY DUTIES
Name and Address of Employer		.....
Title of Job		.....
Period	/ / to / /	.....
Present Salary..... If on Salary Range, please state range:.....		.....
PREVIOUS POSITION HELD - in reversed consecutive order		
Name and Address of Employer		.....
Title of Job		.....
Period	/ / to / /	.....
Name and Address of Employer		.....
Title of Job		.....
Period	/ / to / /	.....
Name and Address of employer		.....
Title Of Job		.....
Period	/ / to / /	.....

Name and Address of Employer				..... ..... .....
Title of Job				..... .....
Period	/ / to / /			
Name and Address of Employer				..... ..... .....
Title of Job				..... .....
Period	/ / to / /			
CIVIC ACTIVITIES, CLUBS/ SOCIETIES	..... ..... .....			
INTERESTS, SPORTS/ RECREATION	..... .....			
CLOSE RELATIVES	FULL NAME (including maiden name)		DATE OF BIRTH	ADDRESS
	FATHER			
	MOTHER			
	SPOUSE			
SERVICE IN THE ARMED FORCES	BRANCH OF SERVICE : .....			
	RANK : ..... DATE OF ENLISTMENT: ...../...../.....			
	DATE DISCHARGED: / /		REASON:	
Have you been convicted of an offence? If YES, give details. <input type="checkbox"/> NO <input type="checkbox"/> YES ..... .....				
PREVIOUS APPLICATIONS FOR POSITIONS IN PAPUA NEW GUINEA	Position	Authority	Date	
	..... .....	..... .....	..... .....	
REFERENCES: Name four persons who can comment on your academic work or on your professional experience. Before nominating them you should have their permission to give their names. We will wish to approach referees before interview. If , however, an approach to any particular referee is inconvenient at present, please indicate:*.				
Name and Position		Relevance	Address	Tel. No.
1.				
2.				
3.				

4.			
If applying for an advertised vacancy, journal in which advertisement seen:			
<b>NOTE:</b> THE DISCOVERY OF ANY INCORRECT OR MISLEADING STATEMENT OR DELIBERATE OMISSION COULD RENDER ANY EMPLOYMENT OR CONTRACTUAL AGREEMENT VOID WITHOUT COMPENSATION OR REPATRIATION			
SIGNATURE:			
<b>OFFICE USE ONLY</b>	Notice.....weeks	BC Sighted.....	
	M/C Sighted.....	N/C Sighted.....	
	Acc. Sit Exp.....		